



Human Resources
Development
Extensive Training
Provider in
Technical Trades

Engaging Human
Resources in Global
Infrastructural
Development Projects



Project Supports &
Logistic Services

Company Catalogue

Human Resources Developer
Wider Range of Recruitment Services
HR Management & Payroll Services
Project Supports Logistic & Leasing Services
Holiday Resort Provider for Expatriates


Liberal
services

Business Profile

Liberal Services

A leading Business Process Outsourcing (BPO) provider for HR development & Recruitment Services, Construction Project Support and so related Services for many of the world's largest construction companies.

Industry

Extensive Training on Construction Trades (Civil, Mechanical, Marine & Hospitality sectors) and project supports services for Construction Projects including Oil & Gas field Development, infrastructural construction & rehabilitation projects.

Geography

Corporate office located in Dhaka with several field/site offices located in other districts of Bangladesh including overseas offices located in UAE & Singapore.

Products & Solution

- Internationally standard & authenticated training services centres where unskilled workers turn into skilled workers and awarded globally recognized trade certificates after test taken by globally recognized third party institution.
- International Safety Training to all skilled workers by Internationally recognized institution.
- Recruitment Services to all Construction Companies and Hospitality provider Companies in all construction and general trades from entry level to senior level positions at home or abroad.
- Project Support Services including leasing High standard latest model SUVs, Pick-up, Lorry, Micro-van and equipment leasing for long time period to the Construction Companies & other MNCs, Supply of all sorts of project materials including office automation equipments & tools, Manpower & payroll services provider, HSE consultancy and supplier of so related products.
- Foreign Company registration, Expatriates' admin supports including, Hotel/Accommodation Arrangement, Visa Renewal, Work Permit arrangement, Ticketing etc.
- Land, Office, shed, warehouse leasing and executing major mob, demob for construction projects.

ABOUT US

Established by a team of leading Recruitment Consultants in Construction & Engineering, Catering, Hospitality and Health Care sectors, Liberal Services has grown quickly to become one of the most active & expert Recruitment Consultancies in Bangladesh.

The service that we offer is not only personal, but to clients, a valuable extension to their business growth. We also dedicatedly guide the job seekers to find the right placement through the job finding maze.

Today Liberal Services has branched out to cater for the whole Technical & Professional Recruitment sectors and now recruits for a dedicated client base of over 50 leading organizations covering Oil & Gas Fields, Construction and Engineering, Hospitals & Pathologies, Hotels & Catering sectors.

The success of Liberal Services is simply down to the continuous hard work, enthusiasm, professionalism, energy and ambition of every member of staff within the organisation who pursue the same goals as its founders.

It is this continuous commitment and drive that has enabled Liberal Services to move 3 years ahead of their 10 year plan.

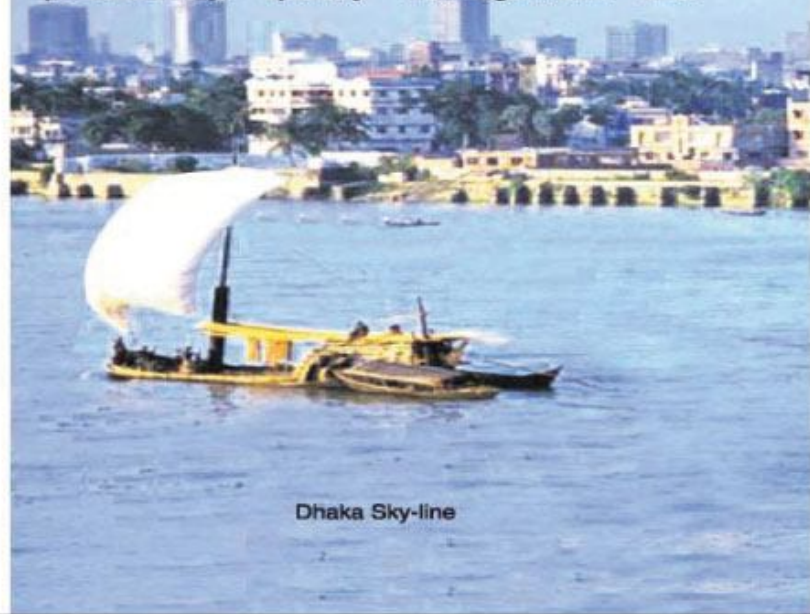
LIBERAL SERVICES is one of the most successful companies setting up bench marks in the service sectors of entrepreneurship in Bangladesh with a proven track record of achievements in the diverse industries it has ventured into.

LIBERAL SERVICES stands at the country's one of the leading positions as a service provider to the worlds top most Companies in the sectors of HR Training & Recruitment.

Policy & Strength

We keep random pace with the change of faster and easier ways of operation policies for all the companies who require services assistance in the industries we work. Our commitments of quality & deliverance, positive, prompt and goal oriented professionalism towards planned giving services has achieved the positions for us and our clients that we are now heading to.

We have developed fully integrated solutions and practicing six-sigma techniques that combine best-of-breed productivity, quality management and



Dhaka Sky-line

EMPOWER YOUR ABILITY BY OUR MANPOWER FOR YOUR BUSINESS IN ANY SECTOR - CEO

What WE DO

High Quality

Liberal Services Provides a high quality recruitment services that is built around the ethos of working closely with our clients and job seekers to find the ideal match.

Professional Dedicated Team

In order to deliver consistency and high service levels we have dedicated teams of consultants specialising in key industry sectors. Our consultants are trained in all aspects of the recruitment process to ensure they can manage a vacancy from the early stages, communicate with all parties and professionally take the vacancy through to the successful placement.

Internal & External Training

Setting high service standards we continuously invest heavily in internal and external training courses to all our consultants to become trained and qualified to pioneer new recruitment approaches and continually develop the services we offer.

OUR RECRUITMENT SECTORS

Based on our Consultants' knowledge, experience & understanding to work closely and to perfectly manage your recruitment needs, we are now covering all disciplines of recruitment for Construction & Engineering projects, Medicals, Hotels and Catering business.

- All Civil, Mechanical, Electrical, Structural & Insulation Project works.
- All Pipeline Construction Projects
- Oil & Gas Field Drilling & Development Projects
- NGL, LPG or Chemical Plant Projects
- Ship Building Crews & Engineers
- River Embankment & Dam Construction
- River Training / Dredging Crews
- Refinery Plants & Process Crews
- Bridge & Highway Construction Projects
- Highrise Building Construction
- Hotels & Restaurant
- Hospital Crews & Doctors
- Private / Residential Housing Projects
- Textile, Knit & Garments Factory Workers
- Electronic & Mechanical Factory Workers



BANGLADESHI WORKERS AS YOUR WORKFORCE

In Bangladesh presently there are many institutions, which are constantly training and developing our human resources to meet international and domestic demand. We have in Bangladesh;

- 60 Nos of Universities including Agricultural, Marine, Forestry & IT some of which are affiliated with the top class International universities from UK, USA, Europe & Australia
- 30 Nos of Medical Colleges including several post graduate Medical Institutes
- 25 Nos of Engineering Colleges
- Over 8000 Technical Training Centers
- Over 16000 vocational training centers
- Almost 100 Nursing Centers
- 25 Teacher Training colleges and thousands of schools

Over the last decade a total of about 2 million Bangladeshis are mobilized in different categories elsewhere specially in Middle-eastern countries. Apart from Middle-east there are UK, Europe, Korea, Malaysia, Singapore and North African countries which are also using our labor forces for global infrastructure development.

Why Bangladeshi workers are in great demand?

- Highly skilled and mostly experienced working at overseas Mega Projects, Industries, Institutions
- Lower remuneration; Comparatively 20%-30% lower remuneration than Thailand, Philippines & India
- Institutionally trained personnel
- Workers are energetic and stamina
- Highly obedient and disciplined
- Knowledge of English and Arabic
- Closer cultural affinity and similar food habits
- Embassy assistance of the country
- Easy Processing procedures
- Cheaper airfare cost and minimum fly

SERVICES WE OFFER

Database Search

At Liberal Services we have access to an extensive database of well over 10,000 potential candidates. It covers a wide spectrum of disciplines within all areas of the sectors that we work in the technical sectors of Construction & Engineering, we have all levels of office based technical personal as well as site based and site visiting commercial, construction and production management staffs and various other site based technical operatives.

For permanent positions we can offer exceptional candidates with proven track records and also provide the same quality candidates for short or long term, freelance or contractual positions.

Search & Selection

The only way to achieve successful completion of projects or company targets is to have the right personnel on board. Therefore whether it is a senior role for dictating company operations or a more mid-level site based role, we have extensive experience of managing a successful search & selection service to ensure that ideal match is made.



Our value for our services, exceptional success rate of finding the ideal match for both our clients & job seekers supports our claim of being the best recruitment industry in the country.

As one of the industry's most successful Search & Selection consultants, we follow an integrated & dynamic recruitment process. We complete our assignments through a quality and goal oriented planned program within an accountable timeframe of every steps of the process.



Victory on your way

Other Specialist Service

A psychometric test is a way of assessing a person's ability or personality in a measured and structured way. There are 3 main types of tests: ability, personality and interest (although both personality and interest are more like psychometric questionnaires). Some tests are used by employers to help them in their recruitment process while other tests can help people with career decision making. Liberal Services can carry out testing in our offices prior to interview or appointment.

We also arrange practical Test to evaluate workers skill before placement for large numbers of mobilizations. These test could be conducted by us on behalf of the Clients or in presence of the Client's representative. We have our own resources to support such tests. We provide all secretarial and admin supports to the Client's representative/s.

"ADDING VALUE TO OUR CLIENTS BY ENGAGING QUALITY HR WITH DEDICATED SERVICES."

- CEO.

WHY US?

We prove that we can exceed our client's expectations and deliver an unrivalled recruitment service. More and more of the leading companies in the sectors we work are making us their preferred recruitment partner by including us in their team.

- We are well established, professional and practice six sigma techniques in management of all sectors of our operations.
- We are fast, dynamic and totally service oriented where achieving long term business through satisfaction of our clients is our ultimate goal.
- We own the biggest training centres in the country.
- We have affiliation with world class leading organizations from UK, Singapore, Thailand & Philippines.
- Our achievement rate is almost 100% to the employers for any categories of placement to anywhere in the world.
- We assign account manager and liaison officer to our honorable clients for smooth running operations and providing best service to the employers during the execution of projects.
- We provide total liaison with the workers employed and the employer after successful placement of job.
- We provide all admin support including payroll services to our clients for smooth operations of the projects.
- We provide orientation to the finally selected HR before placement to start work for our clients almost immediately of their arrival at the worksite.
- We remain as the dedicated agent for our clients 7X7 to support our clients with any recruitment related services they require anytime anywhere.
- Our fees & Business Terms are quite flexible that are confidently accepted by our honorable clients.

The background of the entire advertisement is a photograph of two construction cranes against a sunset sky. The sky transitions from a pale blue at the top to a warm orange and yellow at the bottom. The cranes are silhouetted against the light, with their long jibs extending across the frame. One crane is in the foreground, and another is slightly behind it to the right.

"LIBERAL" AS YOUR HUMAN RESOURCES DEVELOPER

- We have a proven track record in working with Multi-national Companies operating with several branches worldwide
- We put great importance on communication and regular contact with our client
- We work closely with clients to deliver both current and future Manpower needs
- We are a quality driven organization. Our terms are competitive and flexible
- Our Management and executive team plays very active role in sourcing the best workers from all over the country. We emphasis greatly the international job demand and accordingly guide them to fit in the international job market. In needs, we arrange orientation & necessary training for our workers to satisfy our clients.
- We maintain an ever expanding DATA BANK of approximately 10,000 Job Seekers of various categories, which we regularly keep updating on their recent experience training and contacts. We are always able to recruit within a very short time frame.
- We arrange and organize Practical Test with best possible equipments and facility on employers request if required for the technical categories of workers.
- We keep constant liaison with workers and the employers to plan and develop our services up to the best level of satisfaction for our honorable clients.

**GO HIGH, AS HIGH
AS YOU WANT !!**

- We shall support you always
in every step you need.
- CEO

LIBERAL as your Human Resources Developer :

We remain for you - CEO

- We have a proven track record in working with international Companies, MNC's.
- We put a great importance on communication and regular contacts with our client.
- We work closely with clients to deliver both current and future manpower needs.
- We are a quality driven organization.
- Our terms are competitive and flexible.
- Our management and executive team plays very active role in sourcing the best workers from all over the country.
- We arrange orientation and necessary training for our workers to fulfill the needs of the clients.
- We maintain a Data Bank of approximately 10,000 workers of 150 over categories, from where we can recruit almost instantly.
- We organize practical test for the Technical Categories with best possible equipment and facility at the Employer's request.
- We keep constant liason with the workers and employers to plan and develop our services up to the best level of satisfaction for our honorable clients.



Dynamic Positions Recruitment Process



We are already working with over 50 Companies as a preferred recruiter covering construction Companies and Engineering Consultants. Our service is adopted to satisfy each individual client and our approach is dedicatedly tailored to our clients' requirement. After getting into a supply arrangement, we allocate an account manager who is responsible for monitoring and carry out all monthly performance reviews in order to maintain the highest level of service and success rate. Regardless recruitment requirement, please contact us for more information and see how we tailor our service to help you find the solution to your staffing needs.

Liberal Services prove time after time that we can exceed our Client's expectations and deliver an unrivalled recruitment service. More and more of the leading Companies in the sectors we cover are making the team at Liberal Services their preferred recruitment service provider.

DOCUMENTS REQUIRED

- Visa Advice from the host country of work
- Demand Letter, to be issued to the agent (For Group Visas only)
- Power of Attorney for recruitment, to be issued to the agent (For Group Visas only)
- Workers Employment Agreement, to be negotiated and settled prior employment
- N.O.C (Applicable for some Middle East countries)
- Calling Visa (For Malaysia & Brunei)
- IPA and green Bond (For Singapore)

USUAL TERMS & CONDITIONS

- Period of Contract : As per Employer's Requirement
- Working Hours : Minimum 8 hours
- Basic Salary : To be offered, negotiated or settled by the Recruitment Agency prior search & selection
- Over Time Salary : Usually 1.5 times than the basic or as per the law of the host country of work
- Air Ticket : At least one way (return) borne by Employer
- Accommodation & Meals : Free accommodation to be provided or allowances to be paid instead by the Employer
- Annual leave : As per Employer's policy
- Medical Facilities : As per Employer's policy
- Insurance : To be borne by the Agency for the host country of work
- Cost of Visa Documents and others : To be borne by the Employer at the host country of work
- Agent Fee : As determined or after negotiation

THE DATA BANK Construction Sector



Administrative / Others

01. Manager
02. Administrator / Contract Admin
03. Commercial Proposal Man
04. Executives / Field Admin
05. Document Controller
06. Finance Manager
07. Human Resources
08. Front Desk / Receptionist
09. Secretary
10. Accountant
11. Admin Asst
12. HSE Officer
13. Computer Programmer
14. Network Engineer
15. Security Officer/Inspector
16. Watchman
17. Cashier
18. Store Keeper
19. Surveyor
20. Draftsman / AutoCAD
21. Camp Boss
22. Personnel Manager
23. Procurement officer
24. General Helper, etc.

Catering Services

01. Chef
02. Cook Oriental / Asian
03. Bakeryman
05. Laundryman
06. Waiter / Steward
07. Room Boy / Cleaner
08. Kitchen / Cook Helper
09. House Keeping, etc.

Engineer

01. Cost Controller / Planner
02. Civil
03. Mechanical
04. Electrical
05. Structural
06. Instrumental
07. Laboratory
08. Networking
09. IT

Foreman & Supervisor

01. Civil
02. Mechanical
03. Electrical
04. Instrumental
05. Structural
06. Workshop
07. Piping
08. Equipment
09. Welding
10. Transport
11. Steel Fixing
12. Carpenter
13. Asphalt Plant
14. Earth Moving
15. Batching Plant
16. Crushing Plant
17. Material
18. Plant Erection
19. Laboratory
20. Survey
21. QA/QC, etc.

General

01. Accounting
02. Building Services Staff
03. Computer System Analyst
04. Computer Operator
05. IT Engineer
06. Data Operator
07. Training Staff
08. Maintenance / Grounds
09. Material Management
10. Security
11. Drivers
12. Runner / Courier
13. Transport / Messenger
14. Light Driver
15. Heavy Driver
16. Trailer Driver
17. Mixer Truck/Water lorry Driver



Operator

01. Bulldozer
02. Pay/Wheel Loader
03. Dump Truck
04. Grader
05. Crane Operator (Mobile & Tower)
06. Tow Tractor
07. Forklift
08. Excavator
09. Road Roller
10. Coating Machine
11. Trenching Machine
12. Crushing Plant
13. Batching Plant
14. Scraper
15. Side Boom

Refinery

01. Process Engineer
02. Chemical Engineer
03. Electrical Engineer
04. Instrument Engineer
05. Structural Engineer
06. Process Operator
07. Control Panel Operator
08. Shift Supervisor
09. Millwright
10. Pipe Fitter
11. Welder & Cutter
12. Ironworker
13. Insulation/Coating worker

Marine

01. Engineer
02. Master
03. Superintendent
04. Engine Chief
05. Mechanic
06. Electrician
07. Fuel Barge Operator
08. Skipper
09. Diver
10. Greaser
11. Deck Hand
12. Radio Operator
13. Welder



Technician

01. Equipment Electrician
02. Power Electrician
03. Mechanic
04. Light Vehicle Mechanic
05. Hand Wrapper
06. Welder Normal
07. High Pressure Pipe Welder (TIG 6G)
08. Pipe Fitter
09. Body Maker/Denter
10. Automobile Electrician
11. Greaseman
12. Sand Blaster
13. Pipe Fabricator
14. Air-condition Mechanic
15. Laboratory Technician
16. Plumber
17. Scaffolder
18. Joiner
19. Steel Carpenter
20. Wood Carpenter
21. Blacksmith
22. Mason
23. Tiles Layer
24. Finishing Carpenter
25. Gypsum worker
26. Truss Maker (pre-fabricated)
27. Painter
28. Tyreman
29. X-ray Man
30. NDT Technician, etc.

Rigging / Drilling

01. Cleaner / Painter
02. Lease Hand/Roustabouts
03. Floor Hand / Rough Neck
04. Motor Hand
05. Derrick Hand
06. Driller
07. Rig Manager/Tool Pusher

THE DATA BANK Health & Hospitality Sector

Hospital



NURSE

01. Admin. Office Support
02. Ambulatory Services
03. Camp Nurse
04. Cardiovascular
05. Cardiac Rehab
06. Care Assistant
07. Cath. Lab
08. Clinical Nurse
09. Clinical Nurse Manager
10. Critical Care / ICU / Telemetry
11. CRNA / Nurse Anesthetist
12. Diabetes / Endocrinology
13. Dialysis (Hemodialysis)
14. Dosimetrist
15. Emergency
16. Forensic
17. Gastroenterology
18. Genetics
19. Hematology
20. HIV / AIDS
21. Home Health Assistant
22. Infection Control
23. Labor & Delivery (OB) / Neonatal
24. LPN / LVN (Licensed Vocational Nurse)
25. Maternal Child Health
26. Neonatal / Newborn
27. Orthopedics
28. Mental Health / Psychology
29. RN (Staff Nurse)
30. Surgery / Operating Room

GENERAL

01. Accounting / Staff
02. Building Services Staff
03. Childcare Services
04. Clinic Services
05. College Faculty Staff
06. Computer System Analyst
07. Computer Information System
08. Computer Networking Engineer
09. IT Engineer
10. Data Operator
11. Training Staff
12. Food Services Staff
13. Housekeeping Staff
14. Laundry Management Staff
15. Maintenance / Grounds
16. Material Management
17. Security
18. Drivers
19. Runner / Courier
20. Transport / Messenger / Escort



ADMIN

1. Admission Staff
2. Clerical / Support Staff
3. Community Relation
4. Translator - Bengali / English / Arabic
5. Finance Admin / Collection
6. Human Resources
7. Front Desk / Receptionist
8. Secretary



PHYSICIAN

01. Allergy
02. Anesthesiology
03. Cardiology
04. Dentist
05. Dermatology
06. Emergency Medicine
07. Endocrinologist
08. ENT (Ear, Nose, Throat)
09. Family Practice / General
10. Gastroenterologist
11. Gynecological Oncology
12. Immunology
13. Internal Medicine
14. Hospitalist
15. Nephrology
16. Neurology
17. Neurosurgeon
18. Obstetrics / Gynecology
19. Ophthalmology
20. Orthopedic
21. Pain Management
22. Pathology
23. Pediatric
24. Pediatric Cardiology
25. Pediatric Surgery
26. Pediatric Urology
27. Plastic Surgery
28. Psychiatrist
29. Psychian Child & Adolescents
30. Psychologist
31. Pulmonary Medicine
32. Radiology
33. Radiology - CT & Ultrasound
34. Radiology - MRI
35. Rhenmatology
36. Surgeon
37. Trauma Surgery
38. Urologist
39. Vascular Surgery

ALLIED HEALTH

01. Certified Nurse (Male/ Female)
02. Chemist
03. Dentistry
04. Nutritionist
05. Dosimetrist
06. ECG (Echocardiography)
07. Hemodialysis
08. Histotechnologia
09. Home Health Services
10. Lab Management
11. Lab Technician
12. Lab Tech Asst.
13. Medical & Patient Interpreter
14. Medical Asst. Staff
15. Medical Record Keeper
16. Nurse Practitioner
17. Optometry
18. Pathology
19. Pharmacist
20. Pharma Nurse
21. Physical Therapist
22. Physical Assistant
23. Physicist
24. Polysomnography
25. Radiation Therapist
26. Radiology
27. Radiology CT Scan
28. Radiology Dosimetrist
29. Radiology Mammography
30. Radiology MRI
31. Radiology Techs, Assistant
32. Radiology Ultrasound
33. Radiology X-Ray Techs
34. Research Assistant
35. Surgical Services
36. Surgical Techs



Hotel

Administrative / Others

01. Catering Supervisor
02. Chef
03. Chef de Partie
04. Cook
05. Deputy Hotel/Manager
06. Fast Food Manager
07. Food Beverage Manager
08. General Hotel Manager
09. Head Chef
10. Head Porter
11. Head Receptionist
12. Head Waiter
13. Head Executive Chef
14. Head Executive Housekeeper
15. Hotel Accountant
16. Housekeeper
17. Maintenance Manager
18. Operations Manager
19. Pastry Chef
20. Personnel Manager
21. Personnel Officer
22. Receptionist
23. Restaurant Manager
24. Assistant Restaurant Manager
25. Sales Executive
26. Second Chef
27. Training Manager

Catering / Services

01. Chef Western
02. Cook Western
03. Cook Oriental/Asian
04. Bakery Man
05. Laundry Man
06. Waiter/Steward
07. Barman/Bartender
08. Room Boy/Cleaner
09. Kitchen/Cook Helper

Human Resources Developer

Bangladesh is a densely populated country with a population over 140 million of which 50 million are civilian labor force. A well developed education and training system has made this labor force very active and qualified to meet demands of domestic & foreign markets. Presently there are several Engineering Universities, Medical Colleges, Marine & Aeronautical Institutes, Agricultural Universities and thousands of vocational training centres. Some of which are managed by International Universities/colleges or institutes whereby the curriculum are being taught as same standards like UK, USA & Australia in English language medium.

Due to great priority extended to the educational & technical training, the growth of educated and technical manpower increased substantially over the years in almost all sectors and discipline. Over the last decade, a total of about 5 million Bangladeshi citizens were mobilized in different categories around the world specially in Middle-eastern countries. Apart from Middle-east there are Malaysia, Singapore, Korea, Europe, UK & North African countries.

With the constantly increasing demand of Bangladeshi workforce, our Government has now given special attention and has set up a special bureau by the name of Bureau of Manpower, Employment & Training headed by senior govt officials. The officials from this Bureau is constantly organizing official visits to the countries, seminar & other marketing activities through the labour attache of Bangladesh Embassy in the respective countries. As such, the Embassy of the host country extends full supports to any prospective employer who may like to employ Bangladeshi workforce.

In view of the above opportunity & prospects, we have established several state of the art training centre in Bangladesh in collaboration with Singapore, UK & other countries. Some of these training centres and their training curriculum are recognized by Building Construction Authority of Singapore Government, while others are affiliated with world's most prestigious training providers like City & Guilds of UK. Besides we do also provide extensive course on HSE training from worldwide recognized organization Bureau of Veritas (BV).

Liberal Services
State-of-Art Training Since 1999



*Building Future with **LIBERAL** manhour.....*

"Providing more efficient human for the world"
- CEO

The Training Quality & Value

Standards & Specification :

The training is provided with high standard quality management. Highly experienced instructors are recruited from Thailand, Singapore, China & India. We follow both technical & theoretical curriculum from the Building Construction Authority of Singapore and City & Guilds of UK. Our training centers are facilitated with accommodation and fooding for all workers undergoing training. An elaborate training is provided for 3-6 months till the workers are ready to take the test which we evaluate by taking a simulation test. Highly experts specialists review the workers performance in day to day training. Time is a major part here to complete the practical assignment of projects. Representatives from the certified authorities mentioned are than take the final tests of the workers in every month. The finally qualified workers are then awarded certification from the concerned authorities. The certificate given by the Building Construction Authority of Singapore is valid for 18 years and the workers awarded the same certificate may work in Singapore for the same period without paying any levy to Singapore government. The certificate awarded by City & Guilds make the skill of the worker recognized and globally acceptable in Europe, USA, Australia and other countries. We also provide orientation to the worker before they are recruited to the Companies to educate them on the rules of employment policy and geography, weather & laws of the host country of work.

Mission & Goal

Till to the date we have provided professional skills to more than 25000 workers in different trades and approximately 20000 of them are already being recruited and successfully continuing their works in Singapore, UAE, Malaysia and other countries.



Skilled certificate issues to our trainees after successful completion of training & Test.



Safety Certificate issued to our trainees by Bureau Veritas



Trades under Training Activities

- Shuttering Carpentry (Timber)
- Shuttering Carpentry (Metal)
- Steel Fixing
- Plastering
- Tiles Laying
- Bricklaying
- Block Making
- Electrical Wiring
- Welding
- Pipefitting
- Scaffolding
- Plumbing, etc.

Training at a Glance

- Total Training Centres : 4 nos
- Total Training Space : 120,000sqft
- Minimum Capacity : 3500 nos/Month
- Nos of Trades : 12

Licen Licence Number : RL- 1232
 999
 Name of the Agency : *M/S Liberal Services*
 Business Address : *HOUSE # 22, ROAD # 12, SECTOR-1, DHAKA-1200, BANGLADESH.*
 Name of the Proprietor : *ABDULL HUQ, MD*
 Managing Partner / Managing Director : *HOUSE # 26, ROAD # 15, NIKUNJO-R, BANGLADESH.*
 with Permanent Address : *DHAKA, BANGLADESH.*

RL- 1232
 999
 Specimen Signature



This licence is issued under Section 10 of the Emigration Ordinance, 1982 to carry on the business of a recruiting agency. The licence is not transferable nor it shall be used directly or indirectly by any person other than the person in whose favour it is issued.

The Government reserves the right to cancel or to suspend the licence at any time without assigning any reason.

Director General -
 Bureau of Manpower, Employment and Training
 Government of the People's Republic of Bangladesh.

Dated, Dhaka
 The 07th day of Nov 1996.



Recruiting License



Membership - Chamber of Commerce



Training
is a plus



City & Guilds

Building and Construction Authority



Training is an art



Our Centres

- Progressive Training Centre
Zirabo, EPZ Road, Ashulia, Dhaka
- Weltech Training Centre
Jamur Munshipara, Nirshindipur
Ashulia, Dhaka
- Nabinagar Training Centre
Nabinagar, Savar
- Pukurpar Training Centre
Ashulia, Dhaka

Affiliation

- VIRSAGI Management (S) Pte. Ltd.
Singapore
-Trainer & Management Consultant
- Building Construction Authority, Singapore
-Tester & Govt. Certification Authority of Singapore
- City & Guilds, UK
-Tester & Certification Authority from UK
- BUREAU VERITAS (BV)
Bangladesh / Singapore
-Certification Authority on Safety training

Trades

- Shuttering Carpentry
- Metal Formwork
- Plastering
- Steel Fixing / Rod binding
- Welding
- Bricklaying
- Electrical Wiring
- Blocklaying
- Plumbing
- Pipe Fitting
- Scaffolding
- Others

Capacity (Approx)

650
200
150
1200
100
200
100
150
70
100
80
500

3500

Recruitment (Approx)

4700
3300
1100
7000
450
800
400
600
250
330
270
700

19900

Here we
multiply

Give a man a fish, you feed him for the day.
Teach a man to fish and you feed him for a lifetime.
..... (an old Chinese proverb)

Project Supports & Logistic Services

Liberal is a major project services provider to Oil & Gas companies in Bangladesh. We provide integrated services to the energy industry as per world standard's. Our experienced team enables us to design and implement solutions upto your expectations.

Property:

Sheds, Yards, Warehouse, Land, Offices, Houses etc. with all MOB-DEMOB services available standby.

Equipment Leasing :

All types of heavy equipment are available on lease for short / long term projects & also available on outright Purchase.

Expat Management Services:

All Visa Renewal
Work Permit Arrangement
Residence Visa, Ticketing etc.

Transportation Leasing :

Highclass SUVs, Pick-up, Lorry, Ambulance, Microbus, etc.

Manpower Recruitment:

Skilled & Unskilled Roustabouts

Locations :

Highly skilled engineering and Top-Class management work force with organization enables us to work on any turnkey project locally any where in Bangladesh. Currently we are successfully running major Oil & Gas operations at different major cities like Sylhet, Chittagong, Comilla, etc.

Time :

Time is the Key factor for energy industry & we provide services to our clients 24 X 7. We have all backup resources in case of emergencies and we are always there as your **turn key** operator.....

Our services included but not limited to :

Our on-going project status with valuable clients/MNC's

Item	Quantity
Transport/vehicles on lease	73 nos
Heavy equipment on lease	11 nos
Personnel engaged	235 nos

Health, Safety and Environment (HSE) is our prime concern



50 Km away and only one & half hr drive from Dhaka main City.....

At Hobirbari, Valuka Mymensingh



Our holiday resort Our holiday resort

Besides the noble art of getting things done, there is a nobler art of leaving things undone. The wisdom of life consists in the elimination of nonessentials and staying closely with the nature
Oprah winfre

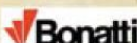
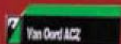


Regardless of your recruitment requirement contact us for more information and to see how we can tailor our service to help you find the solution to your staffing need.

WE REMAIN

Liberal Services are already working with over 50 companies as a preferred Recruitment Agency Covering Construction Companies, Hospitals, Hotel, Catering. Our service is adapted to satisfy each individual client and our approach is dedicated and tailored to our client's requirement. When Liberal Services enter into a preferred supply agreement, we allocate an Account Manager that remains responsible for monitoring all positions and ensuring an optimum level of service is delivered. We also carry out monthly performance reviews in order to maintain the highest level of service and success rate.

Few of our Honourable Clients



"We are proud to be a part of yours in taking part in development of the world"- CEO

**contact
US**

www.liberalservices.com

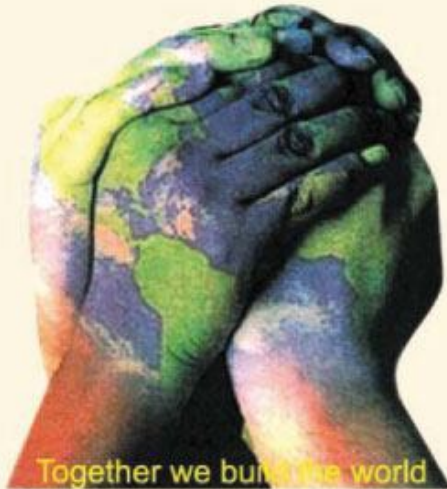
+ 88 01740 100 100

House No 15; Road No. 05; Block - F, Banani, Dhaka - 1213; Bangladesh

Tel : + 88 028813975, Fax : +88028813979

E-mail : liberal@dhaka.net





Together we build the world


Liberal
services

"Caring about the best for you"
- CEO



**Developing
The World with
Liberal Manhour**